

What You Need to Know about Your BillingTree Statement

- 1 BillingTree contact information**
Information for our 24x7 Customer Support Department.
- 2 Merchant name and address**
The name and mailing address associated with this account.
- 3 Merchant Information**
The merchant number, bank settlement account number and routing.
- 4 Card Summary**
Total of transactions processed through this account for the month, broken down by:
 - Sales- item count and volume on VISA, Mastercard, American Express OptBlue and Discover.
 - Credits- item count and volume of refunds processed
 - Debits- item count and volume of processed through debit networks such as Interlink, Accel, Maestro, etc.
- 5 Summary of Card Fees**
Lists billing items and the associated fees assessed for the month by
 - Interchange- fees assessed on processed volume as outlined in the pricing section of the Merchant Agreement.
 - Card Brand Fees- surcharges assessed by the Card Networks.
 - Authorizations- fees assessed on each transaction attempt to connect with the processor.
 - Miscellaneous – other fees such as PCI related charges.
- 6 Batch Summary**
Details the item count, batch total and net deposit amount for each business day

MONTHLY BILLING
STATEMENT
NOVEMBER 2021



1

BillingTree
8800 East Raintree Drive, Suite 210
Scottsdale, AZ 85260

2

Merchant Name, Inc 123
Processing Street
City, State 12345-6789

3

MERCHANT # 70010000100
CHECKING # xxxxxx0001
TRANSIT # xxxxxx0012

4

CARD SUMMARY

	ITEMS	AMOUNT	UNSETTLED		RESERVE	RESERVE HELD	
Sales	0	\$0.00	0	\$0.00	0.00%	0.00%	
Credits	0	\$0.00	0	\$0.00	Discount Fees		\$0.00
Debit	0	\$0.00	0	\$0.00	Other Fees		\$0.00
Total			0	\$0.00	Total Charges For the Month		\$0.00

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SUMMARY OF CARD FEES

EXAMPLE

6

BATCH SUMMARY

DATE	ITEMS	BATCH	ADJ	NET	DATE	ITEMS	BATCH	ADJ	NET
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